

**STATE OF NORTH CAROLINA  
COUNTY OF CARTERET  
1510 LIVE OAK STREET  
BEAUFORT, NC 28516  
January 18, 2006**

**The Carteret County Board of Elections met this date at 9 AM in the Elections' office. All three board members were present along with Director and Deputy Director.**

**Chairman Henderson called the meeting to order.**

**Member Verdon made the motion to approve the previous minutes, seconded by Secretary Rivers. Motion passed, 3-0.**

**There were no members of the press or private citizens in attendance.**

**Polling sites recently visited by board members and staff were discussed. Member Verdon made the motion to approve the relocation of the following sites: Beaufort #2 to the Board of Education's central office, Wiregrass to the Carteret County Shrine Club, Smyrna to the Smyrna School gym, Sea Level to the solarium located at Taylor Extended Care, Peletier to the Crystal Palms Par 3 golf course office. The motion was seconded by Secretary Rivers, passed 3-0. A copy of the resolution is attached to the minutes.**

**There was also discussion concerning the Wildwood precinct as permission to use a suitable location has not been obtained by the board. There was continued discussion concerning the use of the Newport Middle School. Chairman Henderson has agreed to contact Bud Lanning, Principal at the school to discuss this situation. There was also discussion concerning the Salter Path/Indian Beach polling site. Member Verdon stated she would like for the board to consider relocating this site in the Indian Beach Town Hall's meeting room. Member Verdon volunteered to view this site on the way home from this meeting and report back to board on the suitability of this location.**

**Member Verdon reported that she had spoken with Dave Almeida who is the caretaker of the Western Park Community Center and grounds. Member Verdon stated that county functions take precedent over any other scheduled functions for the facility. The front classroom could be available for one-stop voting or Mr. Almeida stated that the large meeting area could be used if the voter turnout is large. Member Verdon made the motion that the one-stop early voting site for the western area of the county be located at the Western Park Community Center. Motion seconded by Secretary Rivers, passed 3-0.**

The purchase list for optical scan voting equipment was the next item for discussion. The director had prepared a final pricing list for approval. Mrs. Lewis reported that she had spoken with a representative, Tammy Gaskins, from PrintElect for additional pricing and also with Suzanne Carpenter from the State Board of Elections. Mrs. Lewis was advised that additional equipment (termed consumable supplies) such as additional thermal paper and back-up batteries could not be reimbursed by HAVA grant funds. Secretary Rivers made the motion to approve the purchase list as presented and provide to PrintElect for order. Motion seconded by Member Verdon, motion passed 3-0. A copy of the purchase list is attached to the minutes. The total purchase of hardware and software does not exceed the HAVA grant funds available to Carteret County and there was discussion concerning additional monies that will be left over. However, the final list was approved as board members felt the list would adequately meet the needs to conduct elections in Carteret County and could not utilize these additional funds for back-up supplies.

The Director reported to the board that there had been several recent inquiries concerning filing for office requirements. The staff had compiled information regarding these procedures, schedules, and campaign finance information for the chairs of both political parties. A letter along with the information was mailed to the chairs so that they could distribute to potential candidates if desired. Staff has the information available at the front desk for anyone interested in securing a copy.

Mrs. Lewis also reported that the staff had also been busy updating the Board of Elections' website. The staff is working with the Carteret County IT Department to expedite the information available for the public.

Mrs. Lewis reported that she had attended a budget meeting on January 17, 2006 and had received instructions that budgets were due no later than February 20, 2006 and would only be accepted electronically. Director Lewis stated she would like input in completing the budget. Secretary Rivers stated he would like to see a draft of the budget worked up to the point that the board could look over and then offer assistance.

There were no board comments this date.

There being no further business, Chairman Henderson adjourned the meeting.

**Page -3-  
Minutes  
1-18-06**

**Respectfully submitted,**

**Bill Henderson, Chairman**

**Harry Rivers, Secretary**

**Sue Verdon, Member**